



**AUXILIUM COLLEGE (Autonomous)**

(Accredited by NAAC with A+ Grade with a CGPA of 3.55 out of 4 in the 3<sup>rd</sup> cycle)  
Gandhi Nagar, Vellore – 6.

**DEPARTMENT OF SOCIAL  
WORK  
LESSON PLAN  
2021-2022**

## LESSON PLAN

Academic Year : 2021-2022  
 Class : II MSW  
 Subject : Human Resource Management  
 Hours / Week : 5  
 Credits : 4

Semester : III  
 Class Code : P05  
 Subject Code : PSHRB20  
 Total Hours : 75  
 Total Marks : 100 (40+60)

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
August <u>IV</u> Week	5	I	Functions & Principles of Management Types of Managers & Managerial skills	Lecture Method	International HRM K. Aswathappa	Internal Assessment
September <u>I</u> Week	5	I	Evolution of Management, Types of Organisation, Organisational culture	Lecture Method	HRM K. Aswathappa	Internal Assessment
September <u>II</u> Week	5	I	Organisational Environment Current trends & issues in Management	Lecture Method	Websites	Internal Assessment
September <u>III</u> Week	5	II	Evolution of HRM Objectives of HRM	Lecture Method	HRM K. Aswathappa	Internal Assessment
September <u>IV</u> Week	10	II	Inclusive growth & affirmative action HR Policy, HRIS, HRA & Human Resource Audit	Websites Lecture Method	Websites	Internal Assessment
October <u>I</u> Week	5	III	Importance of HRP Forecasting human resource requirement Internal & External sources.	Lecture Method	HRM K. Aswathappa	Internal Assessment



October II Week	10	III	Selection, Recruitment process, interview, Medical examination, Social security benefits.	Lecture Method or Websites	HRM K. Aswathappa	Internal Assessment
October III Week	5	IV	Types of Training & Methods Band marking, Competency, mapping industry Practice	Lecture Method	Websites	Internal Assessment
October IV Week	10	IV	Benefits of T&D, Compensation Plan Recognition, Reward, Motivation. Career Management, Prerequisite Relationship	Lecture Method	Websites or HRM K. Aswathappa	Internal Assessment
November I Week	5	V	Performance evaluation, feedback Promotion, Demotion, Transfer & separation	Lecture Method	HRM K. Aswathappa	Internal Assessment
November II Week	10	V	Implication of Job change, importance of method. Requirement of effective control system. Redressal method, HR ethics.	Lecture Method	Websites	Internal Assessment



Academic Year : 2021-22  
 Class : I MSW  
 Subject : Social Case Work  
 Hours / Week : 5  
 Credits : 4

Semester : III  
 Class Code :  
 Subject Code : PCSWB 20  
 Total Hours : 75  
 Total Marks : 100 (40+60)

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
August <u>I</u> Week	5	<u>I</u>	Historical development of social case work Scope & limitations	Lecture Method	Social Case Work R.K. Upadhyay	Internal Assessment
September <u>I</u> Week	10	<u>I</u>	Objectives of working with individual Values, worth and dignity. Principles of social case work	Lecture Method	Social Work & Integrated Approach Sanjay Bhattacharya	Internal Assessment
September <u>II</u> Week	5	<u>II</u>	Components of social case work	Lecture Method	Social Case Work R.K. Upadhyay	Internal Assessment
September <u>III</u> Week	10	<u>II</u>	Process of social case work	Lecture Method	Social Work & Integrated Approach Sanjay Bhattacharya	Internal Assessment
September <u>IV</u> Week	5	<u>III</u>	Techniques in social case work	Lecture Method	Social Work & Integrated Approach Sanjay Bhattacharya	Internal Assessment
October <u>I</u> Week	5	<u>III</u>	Supportive techniques and Enhancing techniques.	Lecture Method	Social Work & R.K. Upadhyay	Internal Assessment





October <u>II</u> Week	5	Unit <u>III</u>	Counseling Techniques	Lecture Method	Social Work & Integrated Approach Sanjay Bhattaraya	Internal Assessment
October <u>III</u> Week	5	Unit <u>IV</u>	Case Work Tools Interviewing Process	Lecture Method	Social Casework Sanjay Bhattaraya	Internal Assessment
October <u>IV</u> Week	10	Unit <u>IV</u>	Recording - Principles, Types, Process. Use of Chronogram & Ecomap in records.	Lecture Method	Websites SCW R.K. Upadhyay	Internal Assessment
November <u>I</u> Week	5	Unit <u>V</u>	Rapport building Process	Lecture Method	Social Work Integrated Approach Sanjay Bhattaraya	Internal Assessment
November <u>II</u> Week	10	Unit <u>V</u>	Problem in helping relationship Transference & Counter Transference. R. K. Upadhyay	Lecture Method	Social Casework R.K. Upadhyay	Internal Assessment





Academic Year : 2021-2022  
 Class : II - MSW  
 Subject : Organisation Behaviour  
 Hours / Week : 5  
 Credits : 4

Semester : IV  
 Class Code : POS  
 Subject Code : PCHRD-20  
 Total Hours : 75  
 Total Marks : 100 (40+60)

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
Feb I Week	5	I	History & Definition of OB	Lecture Method	Organisation Behaviour SS. Khanka	Internal Assessment
March I Week	5	I	Need and importance of OB Key elements of Organisation Behaviour	Lecture Method	Organisation Behaviour SS. Khanka	Internal Assessment
March II Week	5	I	Nature & scope of OB. Framework OB Models.	Lecture Method	Organisation Behaviour Aswathappa	Internal Assessment
March III Week	5	II	Concept of Individual Behaviour. Factors affecting individual behaviour Theories.	Lecture Method	OB Aswathappa	Internal Assessment
March IV Week	5	II	Learning Theories, Misbehaviour, Management Intervention, Emotions Emotions - Characteristics, Formation, Value	Lecture Method	OB SS. Khanka	Internal Assessment
March V Week	5	II	Perception, Importance, Interpersonal perception, Importance Impression Management Motivation, Stress.	Lecture Method	OB SS. Khanka	Internal Assessment

April I Week	5	<u>III</u>	Organisation structure - formation Groups in Organisations - Influence.	Lecture Method	OB SS. Khanka	Internal Assessment
April II Week	5	<u>III</u>	Group Dynamics, Emergence of informal leaders & Group decision making techniques.	Lecture Method	OB SS. Khanka	Internal Assessment
April III Week	5	<u>III</u>	Group Cohesion, Team building, Interpersonal relation - Communication	Websites	Websites	Internal Assessment
April IV Week	5	<u>IV</u>	Leadership & Power Meaning Importance	Lecture Method	OB SS. Khanka	Internal Assessment
May I Week	5	<u>IV</u>	Leadership style - theories Leaders Vs Managers	Lecture Method	OB K. Aswathappa	Internal Assessment
May II Week	5	<u>IV</u>	Sources of Power, Power centers, Power & Politics.	Lecture Method	OB SS. Khanka	Internal Assessment
May III Week	5	<u>V</u>	Organisation culture & Climate Importance of OB, Job satisfaction	Lecture Method	OB SS. Khanka	Internal Assessment
May IV Week	5	<u>V</u>	OB change, Manage change stability Vs change	Lecture Method	OB SS. Khanka	Internal Assessment
June I Week	5	<u>V</u>	Stress, Prevention & Management of Stress Organisational Development	Lecture Method	OB K. Aswathappa	Internal Assessment





## LESSON PLAN

Academic Year : 2021-2022  
 Class : I - MSW  
 Subject : Social Policy  
 Hours / Week : 5  
 Credits : 4

Semester : II  
 Class Code : P05  
 Subject Code : PESWC20  
 Total Hours : 75  
 Total Marks : 100 (40+60)

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
Feb <u>IV</u> Week	5	I	Social Policy & Social Welfare Policy Concept. Its relation to Constitution.	Lecture Method	Social Policy K.K. Jacob	Internal Assessment
March <u>I</u> Week	5	I	Need & Evolution of Social Policy, Fundamental Rights, Directive Principles of Social Policy	Lecture Method	Social Policy for Social Work Lorraine Green	Internal Assessment
March <u>II</u> Week	5	I	Policy and planned social change A bird's eye view on Constitution of India	Lecture Method	Social Policy K. K. Jacob	Internal Assessment
March <u>III</u> Week	5	II	Backward classes - Politics Schedule classes, Schedule Tribes	Lecture Method	Social Policy K. K. Jacob	Internal Assessment
March <u>IV</u> Week	5	II	Denotified communities. Women, Children Handicapped, Aged.	Lecture Method	Social Policy K. K. Jacob	Internal Assessment
March <u>V</u> Week	5	III	Indian Penal Code, Code of Criminal procedure, Family Court	Lecture Method	Social Policy K. K. Jacob	Internal Assessment





April I Week	5	III	For adults, The legal aid movement or public interest. Role of Central social welfare board	Lecture Method	Social Policy K. K. Jacob	Internal Assessment
April II Week	5	IV	Dowry Prohibition Act 1961 Adoption & Maintenance Act	Lecture Method	Social Policy K. K. Jacob	Internal Assessment
April III Week	5	IV	Juvenile Justice Act Child Labour Act, Bonded Labour Abolition Act.	Lecture Method	Social Policy K. K. Jacob	Internal Assessment
April IV Week	5	IV	Right to Information Act Domestic Violence, Sexual Harassment Act.	Lecture Method	Social Policy K. K. Jacob	Internal Assessment
May I Week	5	V	Protection Civil rights Act	Lecture Method	Social Policy K. K. Jacob	Internal Assessment
May II Week	5	V	Prevention of Immoral Traffic Act. Protection Consumer Act - 1986	Lecture Method	Social Policy K. K. Jacob	Internal Assessment
May III Week	5	V	Transplant of Human Organ Act Tamil Nadu Prohibition of Sea Fishing Act	Lecture Method	Social Policy K. K. Jacob	Internal Assessment
May IV Week	5	V	Tamil Nadu Prohibition of Ragging Act.	Lecture Method	Social Policy K. K. Jacob	Internal Assessment
June I Week	5		Revision	Lecture Method	Social Policy	Internal



## LESSON PLAN

Academic Year : 2021-2022  
 Class : I MSW  
 Subject : Human Rights  
 Hours / Week : 30  
 Credits : 2

Semester : II  
 Class Code : P05  
 Subject Code : PNHR 16  
 Total Hours : 30  
 Total Marks : 100 (40+60)

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
Feb <u>IV</u> Week	2	I	Human Rights, Meaning & Definition Origin & Development Human Rights.	Lecture Method	Human Rights Dr. S.K. Kapoor	Internal Assessment
March <u>I</u> Week	2	I	Elements of Human Rights. Kinds of Human Rights	Lecture Method	Human Rights Dr. S.K. Kapoor	Internal Assessment
March <u>II</u> Week	2	II	Meaning, Definition - Features of Indian Constitution, Federalism	Lecture Method	Human Rights Dr. S.K. Kapoor.	Internal Assessment
March <u>III</u>	2	II	Preamble - Fundamental Rights Directive Principles of State Policy Right to Constitutional Remedies	Lecture Method	Human Rights Auxilium College Book.	Internal Assessment
March <u>IV</u> Week	2	III	Origin of Universal Declaration Civil & Political Rights. Economic & Cultural Rights	Lecture Method	Human Rights Auxilium College Book	Internal Assessment
March <u>V</u> Week	2	III	Effects & influence of Universal Declaration - International Conventions on Political Rights.	Lecture Method	Human Rights Auxilium College Book.	Internal Assessment





April I Week	<u>III</u>	2	International Covenants on Economic, Social & Cultural	Lecture Method	Human Rights Auxilium College Book	Internal Assessment
April II Week	<u>IV</u>	2	Provisions relating to Human Rights under UN Charter, Role of UN	Lecture Method	Human Rights Auxilium College Book	Internal Assessment
April III Week	<u>IV</u>	2	UN Charter based institutions UN specialized Agencies.	Lecture Method	Human Rights Auxilium College Book	Internal Assessment
April IV Week	<u>IV</u>	2	Human Rights & Domestic Jurisdiction UN Commission on Human Rights.	Lecture Method	Human Rights Auxilium College Book	Internal Assessment
May I Week	<u>V</u>	2	Anti Human Trafficking & Protection of vulnerable groups National Policy for Children 2013, J.S. Act 2000	Lecture Method	Human Rights Auxilium College Book	Internal Assessment
May II Week	<u>V</u>	2	Prevention on sexual offences Against Children Act, Criminal procedure & Amendment Act 2013	Lecture Method	Human Rights Auxilium College Book	Internal Assessment
May III Week	<u>V</u>	2	National Policy for Empowerment of Women Violence The sexual Harassment of Women	Lecture Method	Human Rights Auxilium College BOOK	Internal Assessment
May IV Week	<u>V</u>	2	Social Empowerment of Women, Social Empowerment of Women. Women in different circumstances	Lecture Method	Human Rights Auxilium College Book	Internal Assessment
May V Week	<u>V</u>	2	Rights of the girl child. Mass Media Operational Strategies	Lecture Method	...	Internal





## LESSON PLAN

**Academic Year** : 2021 - 2022  
**Class** : II-MSW  
**Subject** : INTRODUCTION TO PSYCHIATRY AND MENTAL HEALTH  
**Hours / Week** : 05  
**Credits** :

**Semester** : III  
**Class Code** : POS  
**Subject Code** : PSMSB20  
**Total Hours** :  
**Total Marks** : 100

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
23 <sup>rd</sup> Aug to 27 <sup>th</sup> Aug	05	I	Definition of psychiatry, psychopathology, psychiatric social work, History and scope of psychiatric	LECTURE METHOD	A SHORT TEXTBOOK OF PSYCHIATRY BY NIRAJ AHUJA	
	05	"	Social work, changing perspective of psychiatric social work. Mental health - Definitions,	LECTURE METHOD	"	
	"	"	Meaning, Concepts, and principles.	LECTURE METHOD	"	
31 <sup>st</sup> Aug to 4 <sup>th</sup> Sep	05	I	Factors necessary for promotion of mental health, Characteristics of mentally healthy individual.	LECTURE AND GD.	A SHORT TEXTBOOK OF PSYCHIATRY BY NIRAJ AHUJA	
			Misconceptions towards mentally ill- Problems faced by mentally ill people. Introduction to ICD and DSM.	LECTURE METHOD	"	
6 <sup>th</sup> Sep to 11 <sup>th</sup> Sep	05	II	Definition of a psychiatric disorder, Features of disturbance in bodily function &.	LECTURE METHOD	A SHORT TEXTBOOK OF PSYCHIATRY BY NIRAJ AHUJA	



13 <sup>th</sup> sep to 17 <sup>th</sup> sep	05	<u>II</u>	Classification of Mental disorders.	PRESENTATION	A SHORT TEXTBOOK OF PSYCHIATRY BY NIRAJ AHUJA
20 <sup>th</sup> 25 <sup>th</sup> sep	05	<u>III</u>	Causes of psychiatric disturbance in childhood.	LECTURE METHOD	A SHORT TEXTBOOK OF PSYCHIATRY BY NIRAJ AHUJA
27 <sup>th</sup> sep to 1 <sup>st</sup> oct	05	<u>III</u>	Childhood disorders.	LECTURE METHOD	A SHORT TEXTBOOK OF PSYCHIATRY BY NIRAJ AHUJA
4 <sup>th</sup> oct to 9 <sup>th</sup> oct	05	<u>III</u>	Childhood schizophrenia, ADHD.	LECTURE METHOD	A SHORT TEXTBOOK OF PSYCHIATRY BY NIRAJ AHUJA
11 <sup>th</sup> to 16 <sup>th</sup> oct	05	<u>III</u>	Behaviour problems in children	GROUP DISCUSSION AND LECTURE	A SHORT TEXTBOOK OF PSYCHIATRY BY NIRAJ AHUJA
18 <sup>th</sup> oct to 23 <sup>rd</sup> oct	05	<u>IV</u>	Personality Disorders	LECTURE METHOD	A SHORT TEXT BOOK OF PSYCHIATR Y. BY NIRAJ AHUJA
25 <sup>th</sup> to 30 <sup>th</sup> oct	05	<u>V</u>	Stress and coping mechanism	PPT	"
1 <sup>st</sup> and 6 <sup>th</sup> oct Nov	05	<u>V</u>	Different kinds of therapies / clinical social work	Enact / Role plays / lecture	BOOK OF THERAPIES
8 <sup>th</sup> Nov to 13 <sup>th</sup> Nov	05	<u>V</u>	Role, function & qualities of social worker -	lecture	



# LESSON PLAN

**Academic Year** : 2021-2022  
**Class** : II - MSW  
**Subject** : MEDICAL SOCIAL WORK  
**Hours / Week** : 05  
**Credits** : 04

**Semester** : III  
**Class Code** : POS  
**Subject Code** : PSMSA20  
**Total Hours** :  
**Total Marks** : 100

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
23 <sup>rd</sup> Aug to 27 <sup>th</sup> Aug	05	I	Medical Social Work, Definition, Importance, Foundation, Historical development.	LECTURE METHOD	Google	
31 <sup>st</sup> Aug to 4 <sup>th</sup> Sep	05	II	Meaning of Hygiene - Disease and illness.	LECTURE METHOD	MEDICAL SOCIAL WORK	
6 <sup>th</sup> Sep to 11 <sup>th</sup> Sep	05	II	Psychosocial problems of Major Communicable diseases.	LECTURE METHOD	MEDICAL SOCIAL WORK	
13 <sup>th</sup> Sep to 17 <sup>th</sup> Sep	05	III	Intestinal Infections.	LECTURE & GD	MEDICAL SOCIAL WORK	
20 <sup>th</sup> Sep to 25 <sup>th</sup> Sep	05	III	Health problems of the aged.	LECTURE & GD	MEDICAL SOCIAL WORK	
27 <sup>th</sup> Sep to 1 <sup>st</sup> Oct	05	IV	Health : Meaning, changing concept of Health.	LECTURE METHOD	MEDICAL SOCIAL WORK	



4 <sup>th</sup> Oct to 9 <sup>th</sup> Oct	05	<u>III</u>	Health care models : Preventive, Promotive and Integrative.	LECTURE METHOD	MEDICAL SOCIAL WORK	
11 <sup>th</sup> Oct to 16 <sup>th</sup> Oct	05		Health status and Health Problems. Alternative system.	LECTURE METHOD	MEDICAL SOCIAL WORK	
18 <sup>th</sup> Oct to 23 <sup>rd</sup> Oct	05	<u>IV</u>	Medical Social Work in relation to different discipline.	LECTURE METHOD	MEDICAL SOCIAL WORK	
25 <sup>th</sup> Oct to 30 <sup>th</sup> Oct	05		Medical Social Work practice in different settings.	LECTURE METHOD	MEDICAL SOCIAL WORK	
1 <sup>st</sup> Nov to 6 <sup>th</sup> Nov	05	<u>V</u>	Community Health, Role of medical social workers in hospital setting.	LECTURE & GD	MEDICAL SOCIAL WORK	
8 <sup>th</sup> Nov to 13 <sup>th</sup> Nov	05	<u>V</u>	Community health: Meaning, Administration of health care.	LECTURE METHOD	MEDICAL SOCIAL WORK	



## LESSON PLAN

**Academic Year** : 2021-2022  
**Class** : I - MSW  
**Subject** : SOCIAL PROBLEMS  
**Hours / Week** : 06  
**Credits** : 04

**Semester** : I  
**Class Code** : POS  
**Subject Code** : PESWA 20  
**Total Hours** :  
**Total Marks** : 100

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
September <u>I</u> Week	06	<u>I</u>	Social Disorganization, Social Pathology, Social problems, Social deviance.	LECTURE METHOD	AN INTRODUCTION TO SOCIOLOGY	
Sep <u>II</u> Week	06	<u>I</u>	Characteristics of social problems and social deviance. Problems resulting from Catastrophes.	LECTURE METHOD	AN INTRODUCTION TO SOCIOLOGY	
Sep <u>III</u> Week	06	<u>II</u>	Theories of social deviance: Deviance Sub-culture and their interactions with normal society.	LECTURE METHOD	AN INTRODUCTION TO SOCIOLOGY	
Sep <u>IV</u> Week	06	<u>II</u>	Poverty - Concepts, Causes, strategies effective measures for poverty alleviation.	LECTURE METHOD	AN INTRODUCTION TO SOCIOLOGY	
Oct <u>I</u> Week	06	<u>II</u>	Overpopulation, illiteracy, Unemployment and Underemployment.	LECTURE METHOD	AN INTRODUCTION TO SOCIOLOGY	
Oct <u>II</u> Week	06	<u>III</u>	Problems of vulnerable groups, ill housing and slums	LECTURE METHOD	AN INTRODUCTION TO SOCIOLOGY	



October <u>III</u> Week	06	<u>III</u>	Communicable diseases, AIDS, Malnourishment and nutritional disorders.	SOCIAL PROBLEMS LECTURE METHOD	SOCIAL PROBLEMS IN INDIA	
October <u>IV</u> Week	06	<u>IV</u>	Specially challenged: Meaning and Concepts, Delinquency, Nature, types and prevention.	LECTURE METHOD	SOCIAL PROBLEMS IN INDIA	
Nov <u>I</u> Week	06	<u>V</u>	Problems of social stratification, Alcoholism, Drug Addiction.	LECTURE METHOD	SOCIAL PROBLEMS IN INDIA	
Nov <u>II</u> Week	06	<u>V</u>	Suicide, Corruption, Impact of Social Media.	LECTURE METHOD	SOCIAL PROBLEMS IN INDIA.	

Academic Year : 2021-2022

Class : I MSW

Semester : II

Class Code : P05

Subject Code : PCSWE20

PERSONAL GROWTH & PERSONALITY DEVELOPMENT



## LESSON PLAN

Academic Year : 2021 - 2022

Class : I MSW

Subject : HUMAN GROWTH & PERSONALITY DEVELOPMENT

Hours / Week : 6

Credits : 04

Semester : II

Class Code : P05

Subject Code : PCSWE20

Total Hours :

Total Marks : 100

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
Feb <u>IV</u> Week	04	I	Definition, Meaning of Psychology	Lecture Method	Personality Development	
March <u>I</u> Week	06	I	Methods, History of Psychology.	Lecture Method	Personality Development	
March <u>II</u> Week	05	I	Scope & Relevance of Psychology in Social work Profession	Lecture Method	Personality Development	
March <u>III</u> Week	06	II	Psychological functions, Memory Process, Intelligence	Lecture Method	Personality Development	
March <u>IV</u> Week	06	II	Motivation & Emotion.	Lecture Method	Personality Development	
March <u>V</u> Week	—	—	I CA	Lecture Method.	Personality Development	



April <u>II</u> Week	05	<u>III</u>	Personality, Personality theories	Lecture Method	Theories of Approach. (Personality)	
April <u>III</u> Week	06	<u>III</u>	Attitude, behavior & Change	Lecture Method	Personality Development	
April <u>IV</u> Week	06	<u>IV</u>	Psychological tests, human behavior	Lecture Method	Introduction to Psychology	
May <u>I</u> Week	06	<u>IV</u>	Adjustment & Maladjustment	Lecture Method	Introduction to Psychology	
May <u>II</u> Week	05	<u>IV</u>	Stress, Defense Mechanism	Lecture Method	Introduction to Psychology	
May <u>III</u> Week	06	<u>V</u>	Developmental psychology	Lecture Method	Developmental Psychology	
May <u>IV</u> Week	06	<u>V</u>	Stages of development	Lecture Method	Developmental Psychology	
June <u>I</u> Week	06	<u>V</u>	Stages of development	Lecture Method	Developmental Psychology.	
June	-	-	Revision / Exam	-	-	

## LESSON PLAN

**Academic Year** : 2021-2022  
**Class** : II MSW  
**Subject** : Rehabilitation strategies & techniques.  
**Hours / Week** : 6  
**Credits** : 04

**Semester** : IV  
**Class Code** : P05  
**Subject Code** : PSMSC20  
**Total Hours** :  
**Total Marks** : 100

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
March I Week	06	I	Definition, Prevention, Modes	Lecture Method	Psychiatric Rehabilitation	
March II Week	05	I	Rehabilitation, Principles, History.	Lecture Method	Rehabilitation	
March III Week	06	II	Type of Rehabilitation	Lecture Method	Rehabilitation	
March IV Week	06	II	Psychological, physical, Economical Rehabilitation	Lecture Method	Rehabilitation	
March V Week	06	III	Major Disabilities	Lecture Method	Rehabilitation	
April I Week	06	III	Types of Disabilities	Lecture Method	Psychiatric Nursing	



April <u>I</u> Week	05	<u>III</u>	Learning Disability	Lecture Method	Psychiatric Rehabilitation	
April <u>II</u> Week	06	<u>III</u>	Problems & Remedies	Lecture Method	Psychiatric Rehabilitation	
April <u>III</u> Week	06	<u>III</u>	Rehabilitation Counselling	Lecture Method	Psychiatric Rehabilitation	
May <u>I</u> Week	06	<u>IV</u>	Psychiatric Rehabilitation	Lecture Method	Psychiatric Rehabilitation	
May <u>II</u> Week	05	<u>IV</u>	Role of social worker in the field.	Lecture Method	Psychiatric Rehabilitation	
May <u>III</u> Week	06	<u>V</u>	Rights of people with Disability	Lecture Method	Psychiatric Rehabilitation	
May <u>IV</u> Week	06	<u>V</u>	Disability Act.	Lecture Method	Psychiatric Rehabilitation	
June <u>I</u> Week	06	<u>V</u>	Mental Health Act.	Lecture Method	Psychiatric Rehabilitation	
June <u>II</u> Week	-	-	Exam	-	-	-



## LESSON PLAN

**Academic Year** : 2021-2022  
**Class** : II MSW  
**Subject** : Psychiatric Social Work  
**Hours / Week** : 06  
**Credits** : 04

**Semester** : IV  
**Class Code** : PSMSB20 P05  
**Subject Code** : PSMSB20  
**Total Hours** :  
**Total Marks** : 100

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
March I Week	06	I	Psychiatric social work in special settings, Correctional,	Lecture Method	Psychiatric Social Work	
March II Week	05	I	Crisis intervention. Psychiatric social work with special groups	Lecture Method	Psychiatric Social Work	
March III Week	06	I	Analysis of mental health Problems among vulnerable groups.	Lecture Method	Psychiatric social Work	
March IV Week	06	II	Basic theories in social work treatment.	Lecture Method	Psychiatric Social Work	
March V Week	06	II	Psychoanalytical, psychosocial, TA.	Lecture Method	Theories of Personality	
April I Week	06	III	Family centered treatment, task centered, Crisis intervention, Group therapy.	Lecture Method	Theories of Personality	



April <u>II</u> Week	06	<u>III</u>	Legal status governing admission to and discharge from psychiatric hospitals.	Lecture Method	Psychiatric Social Work
April <u>III</u> Week	06	<u>III</u>	Mental Health policies, Case study models.	Lecture Method	Psychiatric Social Work
April <u>IV</u> Week	06	<u>IV</u>	Counselling: Definition, Goals, Counsellor & Counsellee relationship.	Lecture Method	Psychiatric Social Work
May <u>I</u> Week	06	<u>IV</u>	Counselling skills: respect, authenticity and empathy.	Lecture Method	Psychiatric Social Work
May <u>II</u> Week	05	<u>IV</u>	Client potential, Immediacy & Confrontation.	Lecture Method	Psychiatric Social Work
May <u>III</u> Week	06	<u>V</u>	Counselling Process	Lecture Method	Psychiatric Social Work
May <u>IV</u> Week	06	<u>V</u>	Stage IV, V	Lecture Method	Psychiatric Social Work
June <u>I</u> Week	06	<u>V</u>	Stage VI, VII, VIII	Lecture Method	Psychiatric Social Work
June <u>II</u> Week	-	-	Exam	-	-

## LESSON PLAN

ODD SEMESTER

**Academic Year** : 2021 - 2022  
**Class** : II - MSW  
**Subject** : Rural Community Development.  
**Hours / Week** : 5  
**Credits** : 4

**Semester** : III  
**Class Code** : P05  
**Subject Code** : PSCBA20  
**Total Hours** : 75  
**Total Marks** : 100 (40+60)

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
August IV Week.	05	I	Community Development: - Definition, concept, objectives, History of community development.	Lecture Method.	Rural Development by Katar Singh.	
September I Week	05	I	Rural community development: Definition, concept, objectives, Principles & Approaches to RCD.	Lecture Method	Rural Development by Katar Singh	
Sep II Week	05	I	Grandhian Ideology and Karlmarx Ideology on Rural Community Development.	Lecture Method	Rural Development by Katar Singh	
Sep III Week	05	II	Concept of Democratic Decentralization - Panchayat System and Local self-Govt in India	Lecture Method	Rural Development by Katar Singh.	
Sep IV Week	05	II	Metha Patkar - Narmada Pachaw Report. Three tier System - Administrative setup.	Lecture Method.	Rural Development Katar by Singh.	
Sep V Week	05	II	Finance & Problems of Panchayat Raj Tamil Nadu Panchayat Act 1992 and 73rd Amendment.	Lecture Method	Google	



October I Week	07	III	Systems of Land tenure: - Land reform measures, Land Alienation, Water harvesting & Water Management.	Group Dis and Lecture Method.	Google	
Oct II Week	08	III	Problems of Agriculture in India: Problems of small & marginal farmers. Govt Plan to develop Agriculture.	Group Dis & Lecture Method.	Water Resource Management by N. Mukundan.	
Oct III Week	08	IV	Poverty Alleviation Programmes: SGSY, Vazhthukattuvom, SHG - objectives, strategies, org & Administration.	Lecture Method.	Rural Development by Katar Singh.	
Oct IV Week	07	IV	Rural Demography: Rural socio, Economic, and political structure. Role of Community Development Worker.	Group Dis & Lecture Method.	Rural Development by Katar Singh.	
Nov I Week.	08	V	Primary Health care in Rural Area. Definition, HDI, Constitutional Provisions and National Policies.	Power point Presentation.	Primary Health care in Rural by Govind Madhav.	
		V	Right to Health, Mission, National Health policies - 1983 - and 2002. National Rural Health Mission.	Lecture Method.	Health policy & reforms by K. B. Saxena.	
Nov II week	07.	V	Report on PHC - Bhole committee, Shrivastav committee, Health for all. Community Health care service-level.	Lecture Method.	Primary Health care in Rural by Govind Madhav.	

## LESSON PLAN

Academic Year : 2021-2022

Class : I - MSW.

Subject : Introduction to Social Work & Sociology

Hours / Week : 5

Credits : 4

Semester : I

Class Code : P05

Subject Code : PCSWA20

Total Hours : 75

Total Marks : 100 (40 + 60)

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
August IV Week	05	I	Historical Development of Social Work in India - concept, Philosophy and Principles.	Lecture Method.	Sociology. Principles of Sociology with	
SEP I Week	05	I	Social Work Profession: Components values, status, code of ethics, Problems/Methods of Social Work.	Lecture Method	an introduction to social thought. C.N. Shankar Rao	
SEP II Week	05	I	Changing trends in social work and the role of social work & Govt in promoting S.W. Profession in India.	Lecture Method.	Sociology. Principles of Sociology with	
SEP III Week	05	II	Society: Meaning, Elements of society, Individuals, Group, Association, Institution.	Group Discussion Lecture	an introduction to social thought. C.N. Shankar Rao.	
SEP IV Week	05	II	Social system, status, Role & Role conflicts. Social processes: Concepts,	Lecture Method	Sociology. by C.N. Shankar Rao.	
SEP V Week	05	II	Co-operation, competition, Conflict, Accommodation and Assimilation.	Lecture Method	Sociology by C.N. Shankar Rao.	





Oct I Week	07	II	Culture: concept, Functions, culture as a system of Norms, folkways, Mores, Institution & Laws	Lecture Method	Sociology by C.N. Shankar Rao	
Oct II Week	08	III	Major elements of Indian culture culture lag theory and its Application to Indian Society	Lecture Method	Sociology by C.N. Shankar Rao	
Oct III Week	09	IV	Social change; concept, factors, and process of social change in India. Urbanization, Industrialization.	Lecture Method	Sociology by C.N. Shankar Rao	
Oct IV Week	06	V	Modernization, Westernization and Sanskritization.	Group Dis. & Lecture	Sociology by C.N. Shankar Rao	
Nov I Week	08	V	Social Stratification in India. Concept of stratification, Concept of class and caste.	Lecture Method.	Sociology by C.N. Shankar Rao	
		V	Social Control: Concept, Types, functions, major agents of S.C Family, Religion, Education	Lecture Method.	Sociology by C.N. Shankar Rao	
Nov II Week	07	V	Laws, Traditions, customs & mores. Institution: Religion, Economic Educational, Social & Political.	Lecture Method	Sociology by C.N. Shankar Rao	

Academic Year : 2021 - 2022  
 Class : II - MSW  
 Subject : URBAN COMMUNITY DEVELOPMENT  
 Hours / Week : 5  
 Credits : A

Semester : II  
 Class Code : P05  
 Subject Code : PSCDC20  
 Total Hours : 75  
 Total Marks : 100 (40+60)

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
Feb. IV Week	5	I.	Concepts - Industrialization, Urbanization, Urbanism and Urban Area.	Lecture Method.	Urban Development in India.	
March. I Week	5	II.	Urban Local self - Government: Government Bodies, Composition and functions.	Lecture Method	by Bhattacharya.B.	
March II Week	5	III.	Urbanization - concepts and characteristics. Social Problems.	Lecture Method	Urban Development in India.	
March III Week	5	IV.	Definition - <u>Slum</u> : characteristics, types, causes & consequences of growth of slums.	Group Dis & Lecture.	by Bhattacharya.B.	
March IV Week	5	V.	The Tamil Nadu slum Area: (slum clearance & improvement act). Structure & functions of TN SLCB-1971.	Lecture Method	Urban Development in India.	
March V Week	5	VI.	Policies & critical Analysis of the approach of the Govt towards slum Development.	Lecture Method.	by Bhattacharya.B.	





April. I Week.	5	IV	Problems of Street children. Programs available for Street.C Health & Sanitation services for urban people	Power point Presentation	Urban Development in India.	
April II Week.	5	III	Urban Health problems / Urban Health and Housing problems & Transportation	Lecture Method	by. Bhattacharya. B.	
April. III Week.	5	III	Housing schemes - funding Agencies for Housing - HUDCO, CMCA, T.N Housing Board.	Lecture Method.	Urban Development. In India	
April. IV Week.	5	III	Role of Govt and NGO's in UCD. Problems of Mass Transportation. Mass Rapid Transit System.	Lecture Method.	by. Bhattacharya. B.	
May I Week.	5	IV	pavement dwellers - concept, Employment for P.D., Night shelters, Urban poverty and its impact.	Group Discussion.	Urban Development In India.	
May II Week.	5	IV	Urban poverty eradication program Air, water, soil and noise Pollution. Pollution control in cities.	Power point Presentation.	by. Bhattacharya. B.	
May III Week.	5	IV	People centered Development: - concept, Meaning, objectives.	Lecture Method.	Urban Development In India	
May IV Week.	5	IV	Need and importance of UCD. Utilization of Human resources.	Lecture Method.	by. Bhattacharya. B.	
June I Week.	5	IV	Enlisting people's participation.	Lecture Method.		





## LESSON PLAN

Academic Year : 2021 - 2022  
 Class : II - MSW  
 Subject : ADMINISTRATION OF SERVICE ORGANIZATION  
 Hours / Week : 5  
 Credits : 4

Semester : II  
 Class Code : P05  
 Subject Code : PESW 0120  
 Total Hours : 75  
 Total Marks : 100 (40+60)

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
Feb IV Week	5	I	Social Welfare Administration : Definition, scope and principles, purpose). Types of Administration.	Lecture Method.	Social Welfare Administration by	
March I Week	5	I	Functions of Administration. Democratic Nature - Delegation, Decentralization.	Lecture Method.	Chowdhry D. Paul	
March II Week	5	I	Management by objectives. Sustainable Development Goals.	Lecture Method.	"	
March III Week	5	II	Administration process & office Administration : Planning, Staffing, Co-ordination, Communication.	Lecture Method.	Social Work Administration by	
March IV Week	5	IV	Public Relations, Evaluation Budgeting, Accounting.	Lecture Method.	S.K. Pandey Social Work Administration	
March V Week	5	II	Auditing, Fund Raising, Office procedures and record Maintenance.	Lecture Method.	by S.K. Pandey	





April I Week.	5	III	Different Registration: - Registration of Societies and Trusts. 1976 Foreign contribution & Regulation Act.	Lecture Method.	Social Welfare Administration. by.
April II Week.	5	III	Functions and Responsibilities of Governing Board of FCRA. Committees and office Bearers of FCRA.	Lecture Method.	Chowdry. D. Paul.
April III Week.	5	III	Organizational Structure and Org of central social welfare Board and state social welfare Board.	Lecture Method.	Social Welfare Administration. by.
April IV Week.	5	IV	Starting NCO: - Introduction, Board of Directors, Developing mission and vision statement, values.	Lecture Method.	Chowdry. D. Paul.
MAY I Week.	5	IV	NCO BYCLAWS, Register the NCO, Funding.	Lecture Method.	NCO Management by.
May II Week.	5	IV	Office management, Networking NCO's in different settings.	Lecture Method.	David Laws.
May III Week.	5	V	Administration Process: - Manpower Planning, Induction, Training, Supervision.	Lecture Method.	NCO Management. by.
May IV Week.	5	V	Staff welfare, service condition and staff morale.	Lecture Method.	David Laws.
June I Week.	5	V	Problems faced by NCO's.	Lecture Method.	

## LESSON PLAN

**Academic Year** : 2021-2022  
**Class** : I - MSW.  
**Subject** : COMMUNITY ORGANISATION AND SOCIAL ACTION.  
**Hours / Week** : 5  
**Credits** : 4.

**Semester** : II.  
**Class Code** : P05.  
**Subject Code** : PCSW 0120.  
**Total Hours** : 45.  
**Total Marks** : 100 (40+60).

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
Feb. IV Week.	5	I	Community: Meaning, Types, characteristics, & systems. Community organization - concept, objectives.	Lecture Method.	Community organisation and	
March I Week.	5	I	Scope and principles of community organization. Philosophy and its relevance.	Lecture Method.	Social Action by	
March II Week.	5	II	Process and phases of C.O: - Study and survey, Analysis, Assessment, Discussion.	Lecture Method.	Dr. A. J. Christopher.	
March III Week.	5	III	organization, Action, reflection, modification, continuation. models of community organization.	Lecture Method.	Community organisation and.	
March IV Week.	5	III	Skills in community organization: - organizing, communication, training consultation, Public relation etc.	Group Dis & Lecture.	social Action by.	
March V Week.	5	IV	<del>Model</del> Participatory rural Appraisal: - History, concept, principles, tools & Techniques.	Lecture Method	Dr. A. J. Christopher.	



April I Week.	5	III	Methods of PRA - social mapping, Venn Diagram, Wealth Ranking, Seasonality calendar etc.	Power point & Lecture.	community organization and	
April II Week.	5	III	Importance of Participation and Advantages, difference b/w PRA & PRA.	Lecture Method.	Social Action by.	
April III Week.	5	III	Social Action - Definition, Principles, and scope. Social Action as a method of S.W	Lecture Method.	Dr. A.J. Christopher.	
April IV Week.	5	IV	Strategies and Tactics:- Negotiation, Advocacy social Networking, conflict resolution.	Lecture Method.	Community organization and.	
May I Week.	5	IV	Pressure, Individual Contact, Consciousness, Legal situation, violence.	Lecture Method.	Social Action by. Dr. A.J. Christopher.	
May II Week.	5	IV	Public Relations, Political organization, collaborative - Peace Initiative.	Lecture Method.	Community organization	
May III Week.	5	IV	Resource Mobilization:- concept. People are the most valuable resources. Process and steps in	Group Dis & Lecture.	Social Action by.	
May IV Week.	5	IV	Mobilizing community resources. Techniques and source of fund raising, corporate social responsibility.	Lecture Method.	Dr. A.J. Christopher.	
June I Week.		IV	Swatch Bharath. Social Activist - Anna Hazare, Paul Aluka	Lecture Method.		



## LESSON PLAN

**Academic Year** : 2021-2022  
**Class** : I MSW  
**Subject** : SOCIAL GROUPWORK  
**Hours / Week** : 05  
**Credits** : 04

**Semester** : I  
**Class Code** : P05  
**Subject Code** : PSWL20  
**Total Hours** : 75  
**Total Marks** : 100 (40+60)

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
September I week	05	I	Basic concepts, Types of Groups	Lecture Methodology	Social work with Groups - Charles H.Z.	Internal Assessments
September II week	10	I	Stages & Dynamics of Groups	lecture Method	Social work with Groups. - Mr. Charles HZ	Internal Assessment.
September III week	05	II	Principle & Historical development of Groupwork	Lecture Method	Social work - An Integrated Approach.	Internal Assessment Semester
IV week September	10	II	Goals & functions, Process and values & Characteristics.	Lecture & Group Diss.	Social work - An Integrated Approach.	Internal Assessment & Exams
October I week	08	III	Program Planning Principles, Purpose of Planning.	lecture Method	Social work An Integrated Approach.	Internal Assessment & Semesters
October II week	07	III	Roles, Importances & Techniques of planning	lecture Method.	Methods of Social work	Internal Assessment Assignments



## LESSON PLAN

**Academic Year** : 2021 - 2022  
**Class** : II MSW  
**Subject** : DEVELOPMENT PLANNING I  
**Hours / Week** : 05  
**Credits** : 03

**Semester** : II  
**Class Code** : P05  
**Subject Code** : PSCDB20  
**Total Hours** : 75  
**Total Marks** : 100 (40+60)

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
August I week	05	I	Basic concepts of planning: Models Approaches and Types of planning	Lecture Method	planning for Development	Internal Assessment
August II week	05	I	Principles, Needs & Importance of planning.	Lecture Method	planning for Development	Internal Assessment
August IV week	05	I	Basic concept of development: Needs, Types & Models of development.	Lecture Method	Planning for Development	Internal Assessment
September I week	07	II	History of participatory planning Models of participatory planning	Lecture Method	participatory approach for development	Internal Assessment
September II week	08	II	Approaches of planning, Methods & participatory planning in Panchayat	Lecture Method	Participatory approach for Development	Internal Assessment
September III week	08	III	National level planning State level planning	Seminar & Group Discussion	Planning for Development	Internal Assessment

## LESSON PLAN

**Academic Year** : 2021 - 2022  
**Class** : II MSW  
**Subject** : PROJECT FORMULATION  
**Hours / Week** : 05  
**Credits** : 04

**Semester** : III  
**Class Code** : 105  
**Subject Code** : PESWE20  
**Total Hours** : 75  
**Total Marks** : (40+60) 100

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
August II week	04	<u>I</u>	Basic concepts of Project, Project Formulation.	Lecture Method	Project management	Internal Assessment
August III week	06	<u>II</u>	Nature of Project Formulation, Characteristics of Project	Lecture Method	Project management	Internal Assessment
September I week	05	<u>I</u>	Planning: Principles, Nature, Basic Concepts	Lecture Method	planning for Development	Internal Assessment
September II week	05	<u>II</u>	Proposal writing Development of objectives	Lecture Method	Research methods	Internal Assessment
September III week	05	<u>II</u>	Review of literature, Methodology, Appendix	Lecture Method	Research methods	Internal Assessment
September IV week	05	<u>II</u>	Funding strategies Methods of funding	Lecture Method	Project management	Internal Assessment



## LESSON PLAN

**Academic Year** : 2021-2022  
**Class** : I MSW  
**Subject** : SOCIAL WORK RESEARCH  
**Hours / Week** : 05  
**Credits** : 04

**Semester** : II  
**Class Code** : P05  
**Subject Code** : PCSWF20  
**Total Hours** : 75  
**Total Marks** : (40+60) 100

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
February IV week	04	I	Basic Concept, Definition of Research.	Lecture Method	Research Methodology	Internal Assessment
March I week	06	I	Purpose, Scope & Limitation Steps of Research process	Lecture Method	Research Methodology	Internal Assessment
March II week	04	I	Qualitative & Quantitative, Conceptualization & Operationalization	Lecture Method	Research Methodology	Internal Assessment
March III week	04	II	Types of Research Design, Basic Concept & Definition.	Lecture Method	Research Methodology	Internal Assessment
March IV week	06	II	Sampling, Types, principles selection of Sampling.	Lecture Method	Research Methodology	Internal Assessment
March V week	05	-	I CA.	-	-	-

## LESSON PLAN

**Academic Year** : 2021-2022  
**Class** : II MSW  
**Subject** : Entrepreneurship Development  
**Hours / Week** : 05  
**Credits** : 04

**Semester** : IV  
**Class Code** : P05  
**Subject Code** : PSC DD18  
**Total Hours** : 75  
**Total Marks** : 100

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
March I Week	05	I	Basic Concepts, Definition, Meaning of Entrepreneurs	Lecture Method	Entrepreneurial Development	Internal Assessment
March II Week	05	I	Importance of Entrepreneur, Characteristics of Entrepreneurs	Lecture Method	Entrepreneurial Development	Internal Assessment
March III Week	05	I	Enterprise culture, problems Role of Entrepreneurs	Lecture Method	Entrepreneurial Development	Internal Assessment
March IV Week	05	II	Evolution, Nature of Entrepreneurship.	Lecture Method	Entrepreneurship Theory, Practice	Internal Assessment
March V Week	05	II	Elements, Qualities of Entrepreneurs	Lecture Method	Entrepreneurship Theory, practice	Internal Assessment
April I Week	05	II	Classification & Types of Entrepreneurs.	Lecture Method	Entrepreneurship Theory, practice	Internal Assessment



## WORK DONE

PSCDB20 - DEVELOPMENT PLANNING

Academic Year : 2021-2022  
Class : I MSW

Semester : III  
Class Code : POS

Date	Class	Topic Covered	Learning Resources	Teaching Methodology
23/08/21 to 21/08/21	<u>I</u>	Field work - <u>III</u>	-	-
23 <sup>rd</sup> to 28 Aug	<u>II</u>	Basic concepts - Models, Approaches & Principles.	planning for Development	lecture Method
01/09/2021 to 04/09/21	<u>II</u>	Basic concepts - Types & models of Development	planning for Development	lecture Method
06/09/21 to 10/09/2021	<u>II</u>	History of participatory planning Models of participatory planning	Participatory Planning	Lecture Method
13 <sup>th</sup> - 18 <sup>th</sup> Sep - 2021	<u>II</u>	Approaches of participatory & Methods of planning	Participatory Planning	lecture Method
20 <sup>th</sup> - 21 <sup>st</sup> Sep, 2021	<u>II</u>	Role of participatory planning	Planning for Development	lecture Method
23/09/21 - 28/09/21	<u>II</u>	I CA Examination	-	-
04/10/21 09/10/21	<u>III</u>	National & State level planning	Planning for Development	PPT & lecture
11/10/21 23/10/21	<u>III</u>	Types of plan & welfare Schemes	Development Planning	PPT & lecture
25/10/21 30/10/21	<u>III</u>	Distric level & village Level Planning	Planning Development	Group. Discussion
01/11/21 06/11/21	<u>IV</u>	Tamil nadu Co-operative Society Act 1983	Co-operative movement	Presentation
08/11/21 13/11/21	<u>IV</u>	Tamil nadu Self Reliance Act 1976	Cooperative movement	Presentation
15/11/21 19/11/21	<u>IV</u>	Roles & Achievements of co-operatives.	Cooperative movement	Presentation
22/11/21 27/11/21	-	<u>II</u> CA Exams Revision.	-	-

## WORK DONE

PESWE20 - PROJECT FORMULATION

Academic Year : 2021-2022  
 Class : II MSW.

Semester : II  
 Class Code : POS

Date	Class	Topic Covered	Learning Resources	Teaching Methodology
03 <sup>rd</sup> -21 <sup>th</sup> Aug, 21	<u>II</u>	Field work - <u>II</u>	-	-
23 <sup>rd</sup> -25 <sup>th</sup> Aug, 2021	<u>II</u>	Meaning, Nature of Formulation Characteristics	Planning For Development	Lecture Method
26/08/21 to 28/08/21	<u>II</u>	Meaning & Definition of Project Formulation	Planning For Development	Lecture Method
30/08/21 to 04/09/21	<u>II</u>	Project proposal, Methodology	Research Methods	Lecture Method
6/09/21 to 01/09/21	<u>II</u>	object Development, Review of literature	Research methods	Lecture Method
13/09/21 to 18/09/21	<u>II</u>	Funding methods, Strategies	Research methods	Lecture Method
20/09/21 to 28/09/21	<u>II</u>	Revision & I CA Examination	✓	-
04/10/21 to 09/10/21	<u>III</u>	Steps of Community Selection, Community diagnosis	Development Planning	Lecture method
11/10/21 to 23/10/21	<u>III</u>	Problem analysis & Prioritization	Planning Development	Lecture method
25/10/21 to 30/10/21	<u>III</u>	Strategies and Goal & objectives	Planning Development	Lecture method
01/11/21 to 06/11/21	<u>IV</u>	Action plan & Man power Plan	Development Planning	Seminar
08/11/21 to 12/11/21	<u>IV</u>	Monitoring & Evaluation potential obstacles	Development Planning	Seminar
15/11/21 to 19/11/21	<u>IV</u>	Budget, Executive Summary	Development Planning	Seminar
22/11/21 to 27/11/21	-	Revision	-	-
29/11/21 to 04/12/21	-	Revision	-	-



## WORK DONE

PCSWC20 - SOCIAL GROUP WORK

Academic Year : 2021-2022

Semester : I

Class : I MSW

Class Code : P05

Date	Class	Topic Covered	Learning Resources	Teaching Methodology
06 <sup>th</sup> - 10 <sup>th</sup> Sep, 2021	I	Definition, Characteristics, Reasons for Group	Social work with Groups	Lecture & Video
13 <sup>th</sup> - 18 <sup>th</sup> Sep, 2021	I	Types of Group, Stages, Models Groups.	Social work with groups	lecture & Video
20 <sup>th</sup> - 23 <sup>rd</sup> Sep 2021	I	Group Dynamics, Historical development of Group work	Social work with Groups	lecture method
24/09/21 25/09/21	II	Definition, values, Characteristics of Social Group work	Integrated Approach	lecture method
27/09/21 30/09/21	II	Goals, Process of Group work, Case work & Group work Relationship	Integrated Approach	Group, Discussion
04/10/21 09/10/21	III	Program Planning	Integrated Approach	lecture method
11/10/21 23/10/21	III	Purpose and Principles of Planning	Integrated Approach	lecture method
25/10/21 30/10/21	III	Roles, Importance, & Techniques of Programme Planning	Social groups.	lecture method.
01/11/21 06/11/21	IV	Group work in different Settings.	Social work with Groups	lecture method
08/11/21 13/11/21	IV	Limitations & Qualities of Group work	Social work with Groups	lecture method
15/11/21 19/11/21	IV	Leadership, Theories & Qualities	Social work with Groups	lecture method
22/11/21 24/11/21	IV	Role of Group worker	Social work Groups.	lecture method



## WORK DONE

Academic Year : 2021 - 2022.  
Class : I MSW

Semester : II

Class Code : PCSWF20

Date	Class	Topic Covered	Learning Resources	Teaching Methodology
01/03/22 04/03/22	I	Meaning, Definition, & Purpose of Research.	Research Methodology	Lecture method
07/03/22 11/03/22	I	Scope & Limitations of research	Research Methodology	Lecture Method
14/03/22 17/03/22	II	Steps & Different types of Research	Research Methodology	Lecture Method
21/03/22 25/03/22	II	Conceptualization, variables Operationalization	Research Methodology	Lecture Method
4/04/22 08/04/22	II	Design, Purpose of Research, Types of designs	Research Methodology	Lecture Method
11/04/22 13/04/22	II	Principles, Types of Sampling	Research Methodology	Lecture Method
18/04/22 20/04/22	II	Selection of Sampling, Rating Scales, Sample frame	Research Methodology	Lecture Method
21/04/22 23/04/22	II	Source of Data Collection Methods of Data Collection	Research Methodology	Lecture Method
25/04/22 27/04/22	II	Interview: principles of Interview.	Research Methodology	Lecture Method
28/04/22 30/04/22	II	Questionnaire: Types & Format of Questionnaire	Research Methodology	Lecture Method
II MSW - PCSDD20 - ENTREPRENEURSHIP DEVELOPMENT				
01/05/22 04/05/22	II	Entrepreneurs & Entrepreneurship	Entre. Development	Lecture method
07/05/22 11/05/22	II	Importance of Entrepreneurship, Characteristics and Business Culture	Entre. Development	Lecture method



14/03/22		Role of Entrepreneurs & Problems of Entrepreneurs	Entrepreneur Development	lecture Method
17/03/22	II			
21/03/22		Evolution of Entrepreneurs, Concept of Entrepreneurship	Entrepreneur Development	lecture Method
28/03/22	I			
25/03/22		I CA.	-	-
06/04/22	II			
11/04/22		Elements, Qualities, Nature of Entrepreneurs	Entrepreneur Development	lecture Method
13/04/22	I			
08/04/22		Environmental Assessment, opportunities in Education	Entrepreneur Development	lecture Method
23/04/22	II			
25/04/22		Developing Entrepreneurship Entrepreneurship Growth.	Entrepreneur Development	lecture Method
27/04/22	I			
28/04/22		VIVA VOCE	-	-
30/04/22	II			
02/04/22				
<b>IMSWM - PCSWP20 - SOCIAL WORK RESEARCH.</b>				
02/05/22		Data Processing: Analysis, Checking, Editing Data	Research methodology	lecture Method
06/05/22	I			
09/05/22		Project proposal, Hypothesis and its Types	Research methodology	lecture Method
13/05/22	I			
16/05/22		Problem formulation, Framing objectives, reporting	Research methodology	Assignment
20/05/22	I			
23/05/22		REVISION	-	-
25/05/22	I			
26/05/22		II CA.	-	-
21/05/22	I			
02/06/22		Statistics: T test, chi Square, mean, median, mode	Research methodology	lecture Method
10/06/22	I			





## WORK DONE

Academic Year : 2021-2022

Semester : III

Class : II MSW

Class Code : P05

Date	Class	Topic Covered	Learning Resources	Teaching Methodology
24.08.21	<u>II</u> MSW	History of Labour Legislations	Industrial Labour class	Lecture Method
26.08.21	<u>II</u> MSW	International Labour Organization	"	PPT
30.08.21	<u>II</u> MSW	Amalgamation of Labour Legislations TN shops + Establishments Act, 1947	"	Lecture Method
01.09.21	<u>II</u> MSW	Trade union Act, 1926 - Reg classification, functions	Industrial Relations	Lecture Method
06.09.21	<u>II</u> MSW	Industrial disputes Act, 1947 Types, Causes, prevention, settlement	IR & LL S.K. Khatia	Lecture Method
13.09.21	<u>II</u> MSW	Standing orders Act, 1946 Scope and purpose.	Labour Law Ajay Garg	Lecture Method
21.09.21	<u>II</u> MSW	Factories Act - History & Applicability.	Labour Laws	Lecture Method
04.10.21	<u>II</u> MSW	Factories Act - Licensing & Registration	Labour Laws	PPT.
07.10.21	<u>II</u> MSW	BOCW Act 1996, Registration & Applicability	Safety & Working Condition	Lecture Method.
08.10.21	<u>II</u> MSW	BOCW Act, Safety Measures, Why are		Lecture
11.10.21	<u>II</u> MSW	CLRA Act, 1970 - Definition, Registration & License	"	Discussion
20.10.21	<u>II</u> MSW	Interstate migrant worker & Regulation Act, 1979.	Laws relating to Labour	GID.
25.10.21	<u>II</u> MSW	Employee Compensation Act, 1923	Social Security	Lecture Method
28.10.21	<u>II</u> MSW	ESI & PF and Miscellaneous Provision Act, 1952	"	GID





## WORK DONE

Academic Year : 2021 - 2022  
 Class : II MSW

Semester : IV  
 Class Code : P05

Date	Class	Topic Covered	Learning Resources	Teaching Methodology
		From 23rd Feb to 14th March what was the portion covered?	<del>LL of India</del>	
23-02-22	II MSW	Concept of Industrial Conflicts	LL of India	Lecture
28-02-22	II MSW	characteristics & objectives of Industrial relations	✓	Lecture
03-03-22	II MSW	Factors affecting Industrial relation	✓	Lecture
07-03-22	II MSW	Industrial relations in India	✓	GID
10-03-22	II MSW	Industrial relation in plant's shop floor level	✓	GID
14-03-22	II MSW	Industrial policy: Code of Conduct Code of discipline	Labour law	PPT
17-03-22	II MSW	Grievance Settlement procedure	✓	PPT
21-03-22	II MSW	Domestic Enquiry procedure	✓	Lecture
22-03-22	II MSW	Industrial Dispute Act 1947 Meaning & definition	✓	Lecture
26-03-22	II MSW	Origin of trade union - History	✓	Lecture
28-03-22	II MSW	Rights of trade union & Role in reducing conflict	✓	Lecture
31-03-22	II MSW	Employers organization objectives, functions	✓	Lecture
04-04-22	II MSW	Role in Reducing Industrial conflict	✓	Lecture
08-04-22	II MSW	Trade Union Act - 1926 Case Studies	✓	PPT





## LESSON PLAN

Academic Year : 2021 - 2022  
 Class : EMSW  
 Subject : LABOUR LEGISLATIONS  
 Hours / Week : 5  
 Credits : 4

Semester : III  
 Class Code :  
 Subject Code : PSHRA20  
 Total Hours : 75  
 Total Marks : 100 (40+60)

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
August IV week	5	I	Introduction & History of Labour Legislations	Lecture Method	Industrial & Labour Laws - prof. Anil P	Internal Assessment
Sept I <sup>st</sup> week	5	II	International Labour Organisation & ILO's Connections.	Lecture Method PPT	} Google Ref	Internal Assessment
Sept II <sup>nd</sup> week	5	I	Amalgamation of Labour Legislation Tamil Nadu Shops & Establishment Act 1947.	Lecture Method		Internal Assessment
Sept III <sup>rd</sup> week	5	II	Trade Union Act, 1926 process of registration, classification functions	Lecture Method		Industrial Relations & Labour Laws S.K. Bhatia
Sept IV <sup>th</sup> week	5	III	Industrial Disputes Act, 1947 Causes, Types, Act- prevention, Settlement & Suggestions	Lecture Method	Labour Laws	Internal Assessment
Sept V <sup>th</sup> week	5	IV	Industrial Employment Standing orders Act, 1946 - Scope & purpose	Lecture Method	Labour Laws Ajay Garg	Internal Assessment



October 1 <sup>st</sup> week	5	<u>III</u>	Factories Act, 1948 - History. Applicability. Licensing & Registration	power point- presentation	Constructive Industrial Relations S.R. Akhila	Internal Assessment
October 2 <sup>nd</sup> week	5	<u>III</u>	BOCW Act, 1996 - Registration, welfare measures, safety of workers	power point- presentation	Industrial Relations	Internal Assessment
October 3 <sup>rd</sup> week	5	<u>IV</u>	CLRA Act, 1970 - Reg, License authority. S.K. & State Regulation Act, 1979. Migrant-workers	Lecture Method	Labour relations R. Srinivasan	Internal Assessment
October 4 <sup>th</sup> week	5	<u>IV</u>	Employees Compensation Act, 1923 Employer's State Insurance Act, 1948	Lecture Method	Industrial Relations & Labour welfare	Internal Assessment
October 5 <sup>th</sup> week	5	<u>IV</u>	Provident fund & Miscellaneous prov, Maternity Benefit Act, 1961 Act, 1962	Lecture Method	"	Internal Assessment
October 6 <sup>th</sup> week	5	<u>IV</u>	Payment of Gratuity Act, 1972 Cine workers W-fund 1981, UOWSA 2008	Lecture Method	The Labour Laws	Internal Assessment
October 7 <sup>th</sup> week	5	<u>V</u>	Minimum Wages Act, 1948 - History Authorities, claim Payment of Wages Act, 1936 - History	Lecture Method	Aspects of Labour Welfare	Internal Assessment
November 1 <sup>st</sup> week	5	<u>V</u>	Payment of Wages (Contd) fixation of minimum wages. Machinery.	Lecture Method	Social Security A.M. Shaheen	Internal Assessment
November 2 <sup>nd</sup> week	5	<u>V</u>	The Payment of Bonus Act, 1965 The Equal Remuneration Act, 1976	Lecture Method	"	Internal Assessment



## LESSON PLAN

**Academic Year** : 2021-2022  
**Class** : II MSW  
**Subject** : LABOUR WELFARE & INDUSTRIAL RELATIONS  
**Hours / Week** : 5  
**Credits** : 4

**Semester** : II  
**Class Code** :  
**Subject Code** : PSHRC20  
**Total Hours** : 75  
**Total Marks** : 100

Proposed Week	No. of Hrs	Unit	Topics to be Covered	Teaching Methodology	Learning Resources	Methods of Evaluation
February IV Week	5	I	Concept, characteristics, objectives and factors affecting Industrial relation	Lecture Method	Industrial Relations - Saijay Batacharia	Internal Assessment
March I <sup>st</sup> Week	5	I	Industrial relations in India, SR at a plant and shop floor level.	Lecture Method	Industrial Relations - Egganath	Internal Assessment
March I <sup>st</sup> week	5	I	Industrial policy, Code of discipline, Code of conduct	Lecture Method	Industrial Relation	Internal Assessment
March II <sup>nd</sup> week	5	I	Grievance settlement procedure, Domestic Inquiry procedure	SR and Labour PPT.	Industrial relations and Labour Law	Internal Assessment
March III <sup>rd</sup> week	5	I	Industrial Disputes Act-1947, Definition, Definition of workman, Strikes, Lockout, S. peace, consequences of conflict	GD & Lecture Method		Internal Assessment
March III <sup>rd</sup> week	5	II	Trade union - Origin & Growth, Trade union in India & Role in Industrial relations.	Lecture Method	Labour Laws	Internal Assessment



March 10 <sup>th</sup> week	5	II	objectives, functions of Trade Union, Employer Rights of TU	Discussion & Lecture	IR & Labour Laws - Anna Mungga	Self-eval Assessment
March 11 <sup>th</sup> week	5	II	Employers organization, objectives and function. Role in Reducing Industrial Conflict	PPT	"	Self-eval Assessment
March 12 <sup>th</sup> week	5	III	Collective Bargaining - Meaning, Theories Principles & Negotiating Skills. Factors Influencing Collective Bargaining	GD & Lecture Method	IR & Labour Welfare	Self-eval Assessment
April 1 <sup>st</sup> week	5	III	Mediation, Conciliation, Arbitration Statutory & Non Statutory Machinery Settlement disputes & Case Studies	Lecture Method	"	Self-eval Assessment
April 2 <sup>nd</sup> week	5	IV	Labour Welfare - Concept, philosophies Limitations of LW, Historical Development of Labour Welfare in India	Discussion	Industrial Relations & LL for Managers	Self-eval Assessment
April 3 <sup>rd</sup> week	5	IV	Statutory & Non Statutory welfare provisions, Quality of life, Social Security measures.	PPT	"	Self-eval Assessment
April 4 <sup>th</sup> week	5	IV & V	Industrial Counseling, CSR Activities Workers participation - Concept, aims objectives	Discussion	Google Scholar	Self-eval Assessment
April 5 <sup>th</sup> week	5	V	Scope, level of participation, Working Conditions, Management objectives	Lecture Method	Labour Laws	Self-eval Assessment
April 6 <sup>th</sup> week	5	V	Introduction to worker's Committee Impact of Arbitration & Conciliation	Lecture Method	Labour Laws	Self-eval Assessment



## WORK DONE

Subject : Rural Community Development. code : PSCBA20  
 Academic Year : 2021-2022 Semester : III  
 Class : II - MSW. Class Code : P05

Date	Class	Topic Covered	Learning Resources	Teaching Methodology
23 <sup>rd</sup> Aug 27 <sup>th</sup>	II MSW	Community Development - concept objectives and History of C.D	Lecture Method	Rural Development by.
31 <sup>st</sup> Aug 4 <sup>th</sup> Sep	II MSW	Rural community Development - concept, objectives, Principles & Approaches to Rural C.D.	Lecture Method	Katar Singh.
6 Sep - 11 <sup>th</sup>	II MSW	Concept of Democratic Decentralization. Panchayat Systems & Local self Govt. Metha Patkar - Narmada Pachaw.	Lecture Method	Rural Development by.
13 Sep - 18 <sup>th</sup>	II MSW	Three tier systems, Tamil Nadu Panchayat Act-1992 and 73rd Amendment.	Lecture Method	Katar Singh
20 <sup>th</sup> Sep 25 <sup>th</sup>	II MSW	Revision - UNIT I & II. 1 <sup>st</sup> CA - EXAMINATION.	-	-
27 <sup>th</sup> Sep 1 <sup>st</sup> Oct.	II MSW	Systems of Land Tenure - Land reform measures, Land Allotment Water Harvesting & W. management.	Lecture Method.	Google.
4 <sup>th</sup> Oct 9 <sup>th</sup> Oct	II MSW	Problems of Agriculture in India. Problems of small & marginal farmers.	Lecture Method.	Water Resource Management by Mukundan.
11 <sup>th</sup> Oct 16 <sup>th</sup>	II MSW	Government Plan to develop Agriculture - Schemes.	PPT Presentation.	by Mukundan.
18 <sup>th</sup> Oct 23	II MSW	Poverty Alleviation Programmes: Vazhuthukattuvom, Srisy.	PPT Presentation	Rural Development by.
25 <sup>th</sup> Oct 30 <sup>th</sup> .	II MSW	SHG - Self Help Groups - objectives, org, Administration.	Lecture Method.	Katar Singh.
1 <sup>st</sup> Nov 6 <sup>th</sup>	II MSW	Rural Demography - Rural Socio, Economic, and Political Structure.	Lecture Method	Rural Development by Katar Singh.
8 <sup>th</sup> Nov 13 <sup>th</sup>	II MSW	The Main Role of Community Development worker in Rural C.D.	Lecture Method	Google
15 <sup>th</sup> Nov 20 <sup>th</sup>	II MSW	Revision - III & IV.	Lecture Method	-
22 <sup>nd</sup> Nov 28 <sup>th</sup>	II MSW	Primary Health care in Rural Area: Definition, Human Development index.	Lecture Method.	Primary Health care in rural by Girind Madhan.





### WORK DONE

Subject : Introduction to social work Sub code : PCSWA20  
 Academic Year : 2021-2022, Sociology Semester : I.  
 Class : I - MSW. Class Code : P05

Date	Class	Topic Covered	Learning Resources	Teaching Methodology
23 Aug 27 <sup>th</sup>	I MSW	Historical Development of Social Work in India - concept, Philosophy and Principles.	Sociology by C.N. Shankar Rao	Lecture Method.
31 <sup>st</sup> Aug 4 <sup>th</sup> Sep	I MSW	Social Work profession - Components values, status, code of ethics, problems.	Sociology by	Lecture Method
6 <sup>th</sup> Sep 11 <sup>th</sup>	I MSW	Methods of social work, changing trends in social work, role of SW & the Govt in Promoting S.W. Profession.	C.N. Shankar Rao	Lecture Method
13 <sup>th</sup> Sep 18 <sup>th</sup>	I MSW	Society : Meaning, elements. Individuals, Group, Association	Sociology by	Lecture Method
20 <sup>th</sup> Sep 25 <sup>th</sup>	I MSW	Institution, social system, status. Role and Role conflicts.	C.N. Shankar Rao	Lecture Method
27 <sup>th</sup> Sep 1 <sup>st</sup> Oct	I MSW	Social process : concepts, co-operation, competition, conflict Accommodation, & Assimilation.	Sociology by C.N. S. Rao.	Lecture Method
4 <sup>th</sup> Oct 9 <sup>th</sup>	I MSW	Concept of culture, culture as a system of Norms,	Sociology by.	Lecture Method.
11 <sup>th</sup> Oct 16 <sup>th</sup>	I MSW	Folkways, Mores, Institutions and Laws.	C.N. Shankar Rao.	Lecture Method
18 <sup>th</sup> Oct 23 <sup>rd</sup>	I MSW	Revision - Unit I & II. 1 <sup>st</sup> CA - Examination.	Sociology by	Lecture Method
25 <sup>th</sup> Oct 30 <sup>th</sup>	I MSW	Functions of culture, Major elements of Indian culture.	C.N. Shankar Rao.	Lecture Method
1 <sup>st</sup> Nov 6 <sup>th</sup>	I MSW	Cultural lag theory and its Application to Indian society.	Sociology by	Lecture Method.
8 <sup>th</sup> Nov 13 <sup>th</sup>	I MSW	Social change : concept and factors, Process of social change	C.N. Shankar Rao.	Discussion Method.
15 <sup>th</sup> Nov 20 <sup>th</sup>	I MSW	Urbanization, Industrialization Modernization, Westernization & Sanskritization.	Sociology by C.N. Rao	PPT presentation.

29 <sup>th</sup> Nov 27 <sup>th</sup> .	5 msw	Social Stratification in India:- Concept, and class and caste system.	Sociology by: C.N. S. Rao.	Lecture Method
29 <sup>th</sup> Nov 30 <sup>th</sup> .	5 msw	Social control - Concept, Types and functions.	Sociology by: C.N. S. Rao.	Lecture Method
1 <sup>th</sup> Dec 4 <sup>th</sup> .	5 msw	Major agents of social control - Family, Religion, Education.	Sociology by:	Lecture Method
6 <sup>th</sup> Dec 11 <sup>th</sup> .	5 msw	Law, Tradition, Customs and Mores. Institutions.	C.N. Shankar Rao.	Lecture Method
13 <sup>th</sup> Dec 18 <sup>th</sup>	5 msw	<del>Institutions</del> <b>II - CA. EXAMINATION</b> Educational, social & political.	Sociology by: <del>C.N. Shankar Rao</del>	Lecture Method
20 <sup>th</sup> Dec 23 <sup>rd</sup> .	5 msw	Revision - All the units.	C.N. Shankar Rao.	Lecture Method





28th March 30th.	II MSW	Revision - UNIT I & II		Lecture method
31st March 7 April	II MSW	I-CA EXAMINATION.		-
11th April 15th.	II MSW	Social Welfare Organization- Registration of Societies & Trusts.	Social Welfare	Lecture method
18th April 28th.	II MSW	Foreign Contributions and Regulation act 1976.	Administration by	Lecture method
25th April 30th.	II MSW	Functions and responsibilities of Governing Board of FCRA.	Chowdhry D. Paul.	Lecture method
<u>PCSW (20) COMMUNITY ORGANIZATION &amp; SOCIAL ACTION</u>				
21st March 26th	I MSW	Models of Community Organization: Locality Development, Social Planning and Action.	Community organization	Lecture method
28th March 30th.	I MSW	Revision - UNIT - I & II.	and social action.	Lecture method
31st March 7 April	I MSW	I-CA EXAMINATION.	by Dr. A. J. christopher.	-
11th April 15th	I MSW	Participatory Rural Appraisal: History, Concept, Principles.	- co and SA	Lecture method
18th April 23rd	I MSW	Tools and Techniques of PRA.	by Dr. A. J. christopher.	Lecture method
25th April 30th.	I MSW	Methods of PRA - social Mapping, Venn Diagram.	Dr. A. J. christopher.	Lecture method
19/4/24				



(PESW 6120)  
~~(PSC 6120)~~

**WORK DONE**

ADMINISTRATION OF SERVICE ORGANIZATION.  
 Academic Year : 2021 - 2022. Semester : II  
 Class : II - MSW. Class Code : P05.

Date	Class	Topic Covered	Learning Resources	Teaching Methodology
23rd Feb - 26th	II MSW	Social Welfare Administration:- Definition, scope, Principles, Purpose. TYPES of Administration - Functions.	Social Welfare Administration by	Lecture method
28th Feb - 5th March	II MSW	Democratic Nature - Delegation, Decentralization, Management by objectives. Sustainable Development Goals.	Chowdhry D. Paul.	Lecture method
7th March - 11th	II MSW	Administration Process & office ad: Planning, Staffing, Coordinating.	S.W. Administration by	Lecture method
14th March - 19th	II MSW	Communication, Public Relation, Evaluation, Budgeting, Accountability, Auditing, Fund raising, Recording.	Chowdhry D. Paul.	Lecture method
(PESW 6120) COMMUNITY ORGANIZATION & SOCIAL ACTION				
2nd May - 7th	I MSW	Importance of Participation & Advantages, Difference b/w PRA & RRA.	COG/SA	Group Discussion. Lecture method
9th May - 14th	I MSW	Social Action - concepts, principles, SCOPE / S.A as a method of S.W.	Dr. A. J. Christopher	Lecture method
16th May - 21st	I MSW	Strategies and tactics in community organization.	Dr. A. J. Christopher	Lecture method
23rd May - 28th	I MSW	Revision - UNIT IV, III. CA-II EXAMINATION.	-	Lecture method.
30th May - 31st	I MSW	CA EXAMINATION.	-	-

(PSCD C20) URBAN COMMUNITY DEVELOPMENT

2nd MAY 7th	MSW	Mass Rapid transit system, Ring Road, Smart city concept	urban development	Lecture method
9th MAY - 14th	MSW	Prudent Dwellers; concepts, Urban poverty eradication prog. in INDIA.	in India.	Lecture method
16th MAY 21st	MSW	Pollution control in cities. People centered Development	by Bhattacharya	Lecture method
23rd MAY 28th	MSW	Need and importance in UCD CA - II EXAMINATION.		Lecture method
30th MAY 31st	MSW	CA EXAMINATION.		

2/6/20

(PESNG120) ADMINISTRATION OF SERVICE ORGANIZATION

2nd MAY 7th	MSW	Organizational structure and prog of central/Social Welfare Board	Social welfare Administration	Lecture method
9th MAY 14th	MSW	Starting NGO - Introduction, Board of Director.	by Chowdhry D. Paul	Lecture method
16th MAY 21st	MSW	Developing mission/vision statement. NGO By laws/ Register the NGO.	Social Welfare Admin.	Lecture method
23rd MAY 28th	MSW	Funding / office management, NGO in different settings.	by Chowdhry Paul	Lecture method
30th MAY 31st	MSW	CA - II EXAMINATION.		

2/6/20



## WORK DONE

(PCSW/120) COMMUNITY ORGANIZATION & SOCIAL ACTION.

Academic Year : 2021 - 2022.

Semester : II.

Class : I - MSW.

Class Code : P05.

Date	Class	Topic Covered	Learning Resources	Teaching Methodology
23rd Feb - 26th	I MSW	Community: - Meaning, types, characteristics, objectives, and systems of community.	Community organization & social action.	Lecture method.
28th Feb - 5th March	I MSW	Community organization: - Concept, Definition, scope, principles, Philosophy and its relevance.	by: Dr. A.J. Christopher	Lecture method.
7th - March 11th	I MSW	Process and Phases of community organization - study and survey, analysis, etc.	Community organization & social action.	Lecture method.
14th March - 21st	I MSW	Skills of community organization. organizing, communication, training, consultation, Public relation etc.	by: Dr. A.J. Christopher	Lecture method.
<u>(PCSW/120) COMMUNITY ORGANIZATION &amp; SOCIAL ACTION:</u>				
2nd June 4th	I MSW	Resource Mobilization - concept & process & steps involved in mobilizing resources.	COY SA. BY: Dr. A.J. Christopher	Lecture method.
6th June 10th	I MSW	Techniques & sources of fund raising, [CSR] - Swachh Bharath.	Dr. A.J. Christopher	Lecture method.
<u>(PSCD/120) URBAN COMMUNITY DEVELOPMENT:</u>				
2nd June 4th	I MSW	Enriching people's participation in utilization of human resources.	Dr. A.J. Christopher	Lecture method.
6th June 10th	I MSW	Quality of life index.	by: Dr. A.J. Christopher	Lecture method.

(PFSW420). ADMINISTRATION OF SERVICE ORGANIZATIONS

2nd  
June  
4th.

A  
MSW

Personnel Administration:  
Manpower planning, induction.

Social welfare  
Admin. Administration

Lecture  
method

6th  
June  
10th

A  
MSW

Training, supervision, staff welfare,  
service condition etc. Problems faced by NGOs.

Chosen by  
d. part

Lecture  
method

5/8/22

